

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 11-15-2022

Tuesday, October 18, 2022

Regular Meeting

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
C. Williams
C. Spofford
J. Izzo
T. Rutkowski – Arr. 6:03 p.m.

ABSENT:

None

OTHERS PRESENT:

J. Gilfus
C. Chrisman
R. Leavitt
M. Primeau (absent)
J. Radley

PRESIDING OFFICER:

S. Hongo, President

The new staff reception hosted by the Board of Education was held in the Jr./Sr. high school cafeteria from 5:00 to 6:00 p.m.

New Staff
Reception

The regular meeting was called to order at 6:02 p.m. in the Jr./Sr. high school cafeteria.

Call to Order

President, Scott Hongo, asked everyone to rise and recite the Pledge of Allegiance.

Pledge to
the Flag

SCHOOL BOARD RECOGNITION

In honor of School Board Recognition Week running from October 17-21, 2022, Superintendent Gilfus recognized and thanked the Dolgeville Central School District Board of Education members for their tireless commitment and contributions to our students, parents, extended families, faculty and staff and the entire Dolgeville School Community. A Proclamation was prepared and read by Mr. Gilfus as attached. Cards and gifts were presented to the board members - (Gift cards from Mrs. Skoda-Willett's class, Art work Mrs. Jasewicz' class, Bean pictures from Mrs. Nash's class, pumpkins and candy from Mrs. Huddleston and a DCS "D" hat with recognition certificate from the district).

School
Board
Recognition

MINUTES

Motion by Mrs. J. Williams, second by Ms. C. Williams, to approve the minutes of September 20, 2022 (regular meeting), as presented.

Approve
Minutes
9/20/2022

Ayes All – Motion Carried 7:0

Motion by Mr. Schmid, second by Mr. Spofford, to accept the audit/finance committee meeting minutes of 9/20/22 as attached.

Accpt.Min.
Aud/Fin.
Comm.

Ayes All – Motion Carried 7:0

CORRESPONDENCE - None

Correspond.

FINANCIAL

Approve
Financials

Motion by Ms. C. Williams, second by Ms. Izzo, to approve the following financial items:

That General Fund Schedule #A-18 in the sum of \$371,882.10; General Fund Schedule #A-19 in the sum of \$1,922.13; General Fund Schedule #A-22 in the sum of \$342,067.27; General Fund Schedule #A-23 in the sum of \$9,234.81; General Fund Schedule #A-24 in the sum of \$759,888.84; School Lunch Fund Schedule #C-4 in the sum of 18,065.13; and Capital Fund Schedule #HA-1 in the sum of \$18,500.00 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Payment of
Warrants

To accept the Treasurer's Report for September 2022 as presented.

Ayes All – Motion Carried 7:0

Accept
Treas.Rept.
9/2022

REPORTS

Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

High School Report – Mrs. Leavitt – Attached

HS Rept.

CSE Director/Principal Report – Mrs. Primeau – Attached

CSE Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Regarding baseball for 2022-23, there is the possibility that DCS may be able to combine with either West Canada Valley or Oppenheim-Ephratah-St. Johnsville. Mr. Zilkowski will look into this further.

Superintendent's Report – Mr. Gilfus

Supt. Rept.

Mr. Gilfus made the following comments:

- The district is moving forward with several trainings – The Reading League, The Daneli Partners and DEI. It is a significant undertaking for our faculty/staff and we have incorporated several half-days in the calendar to accomplish these valuable trainings.

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Food Service Report – Mr. Dupuis – Attached

Food Serv.

Mrs. Radley complimented Mr. Dupuis on a job well done with the Summer Lunch Program (SFSP) as the State Review conducted in September showed no deficiencies. Nice job!

Technology Report – Mr. Dy, Mr. Randall – Attached

Technology

Revenue Analysis/Expenditure Analysis Reports for September, 2022 – Mrs. Radley – Attached

Rev/Expend.

Motion by Ms. C. Williams, second by Mrs. J. Williams, to accept the above building reports as presented.

Accpt
Bldg.
Reports

Ayes All – Motion Carried 7:0

PRIVILEGE OF THE FLOOR

Privilege of
Floor

Mrs. Alicia Rice (Southern Adirondack Fire Prevention Team) thanked the board and administration for allowing the team to come in and teach fire safety to the students. Mrs. Rice also thanked Mrs. Chrisman, Mrs. Jasewicz and senior student, Ethan Sherman.

Mrs. Marylou Huddleston announced that the Dolgeville-Manheim Historical Society building will now be open on Saturdays and Sundays from 1:00-3:00 p.m. Please encourage our students to stop in and visit the historical society.

OLD BUSINESS

Old Business

a. Capital Project Update – Mr. Gilfus/Mrs. RadleyCapital
Project
Update

- SEI Design Group and C&S Companies are working on final designs and budget updates.
- The project will be submitted to SED for approval by end of October, 2022.
- Anticipate SED approval in March, 2023 and then the bidding process can begin.
- Would like to break ground by June 1, 2023 for the 3 main parts of the project – Roof, Bus Garage, and Athletic Field.
- The heating systems and controls are backlogged by 6 months at this point and, as a result, work will not start until Spring 2024.
- Will begin to prioritize the work to be done so that contractors can remain on site at all times and complete the project sooner.

b. BOE Policies for 2nd Reading and AdoptionAdopt
BOE Policies

Motion by Mrs. J. Williams, second by Ms. C. Williams, to adopt the following policy:
Policy No. 0015 – Nondiscrimination in Public Accommodations (Revised)

No. 0015

Ayes All – Motion Carried 7:0

Motion by Mr. Spofford, second by Mrs. J. Williams, to adopt the following policy:
Policy No. 6005 – Prohibition of Discrimination and Harassment (Including Sexual Harassment) in Employment (Revised)

No. 6005

Ayes All – Motion Carried 7:0

Motion by Mr. Schmid, second by Mr. Spofford, to adopt the following policy:
Policy No. 7202 – Prohibition of Discrimination, Harassment and Bullying (DASA) (Revised)

No. 7202

Ayes All – Motion Carried 7:0

Motion by Ms. C. Williams, second by Mr. Spofford, to adopt the following policy:
Policy No. 7203 – Nondiscrimination in Educational Services (Revised)

No. 7203

Ayes All – Motion Carried 7:0

Motion by Mr. Schmid, second by Ms. C. Williams, to adopt the following policy:
Policy No. 0013 – Title IX Grievance Process (New) and 0013.1 – Regulation concerning Title X Grievance Process

No. 0013

Ayes All – Motion Carried 7:0

Motion by Ms. C. Williams, second by Mrs. J. Williams, to adopt the following policy:
Policy No. 0014 – Diversity, Equity and Inclusion in Public Education

No. 0014

Ayes All – Motion Carried 7:0

NEW BUSINESS

New Business

a. Approve Corrective Action PlanApprove
Corrective
Action Plan

Motion by Mr. Schmid, second by Mrs. J. Williams, to approve the recommended corrective action plan as attached in response to the annual audit report of West & Company CPSs PC for school year 2021-2022.

Ayes All – Motion Carried 7:0

b. Standardization ResolutionAdopt
Resolution

Motion by Mr. Schmid, second by Ms. C. Williams, to adopt the following resolution:

WHEREAS, the Board of Education of the Dolgeville Central School District, pursuant to General Municipal Law Section 103(5), believes there is need for standardization for a particular type or kind of equipment, material or supplies based on reasons of efficiency and economy; and,

WHEREAS, the Board of Education wishes to standardize a building management control system manufactured by Johnson Controls for the following reasons:

1. The Dolgeville Central School District has an existing Johnson Controls building management control system that is installed and in operation at the District's Junior/Senior High School and the District's Elementary School;
2. Any modifications, expansions, or upgrades to the District's building control management system should be with, and maintained as, a Johnson Controls system to ensure a consistent and compatible building management control system throughout the District;
3. Reliable and consistent performance of the building management control system is of a critical nature given the inherent health and safety requirement to immediately provide effective and efficient building management controls to a school building that may be occupied by students, staff, and visitors;
4. The integration of a different manufacturer's building management control system with the Johnson Controls building management control system already in place at the District would involve overcoming system-specific communication protocol hurdles that, even if they could be overcome, would lead to a more complex and costly system that would be prone to errors, have compromised functionality and would ineffectively deploy the building management control system;
5. By standardizing the Johnson Controls building management control system, the District will maintain the benefit of a single communication protocol, which increases the systems efficiency and functionality, all at a lower cost of net ownership to the District; and
6. District personnel also are trained and familiar with the existing Johnson Controls building management control system in place at the District. The use of a standardized product will facilitate training of staff and the transfer of staff between buildings within the District. In addition, common training on a single system will facilitate the use of in-District training of any newly hired buildings and grounds staff so as to minimize the cost of external training.

IT IS THEREFORE RESOLVED, that pursuant to General Municipal Law Section 103(5), the Dolgeville Central School District determines, based on the reasons set forth above, that for reasons of efficiency and economy there should be standardization on the type of building management control system used in the District to the Johnson Controls building management control system.

IT IS FURTHER RESOLVED, that all future bid specifications which address District buildings and include a building management control system shall provide for the exclusive use of a Johnson Controls building management control system.

Vote: S. Hongo – Aye
J. Williams – Aye
J. Schmid – Aye
C. Williams – Aye
C. Spofford – Aye
J. Izzo – Aye
T. Rutkowski – Aye

Motion Carried.

c. APPR Certification of Lead Evaluator for 2022-2023 school yearCertify
Lead
Evaluator

Motion by Ms. C. Williams, second by Mr. Spofford, to adopt the following resolution:
Be It Resolved that the Board of Education does hereby certify that the following individual has successfully met the requirements prescribed by the NYS Board of Regents as a qualified lead evaluator: Michelle Primeau, for the purpose of conducting evaluation of teachers and administrators in accordance with the requirements of Section 3012d of the NYS Education Law.

Ayes All – Motion Carried 7:0

d. Approve Memorandum of AgreementAppr. MOA
DCSD and
DTA
GSA
Advisor
Stipend

Motion by Mrs. J. Williams, second by Ms. Izzo, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association establishing compensation for the Gay-Straight Alliance (GSA) advisor dated September 26, 2022, as attached. This Memorandum of Agreement will expire on June 30, 2023.

Ayes All – Motion Carried 7:0

e. Approve Memorandum of AgreementAppr. MOA
DCSD and
DTA
Primary
Project
Supervisor

Motion by Mr. Spofford, second by Mrs. C. Williams, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association establishing compensation for the Primary Project Supervisor dated October 13, 2022, as attached. This memorandum of Agreement will expire on June 30, 2023.

Ayes All – Motion Carried 7:0

f. Board PolicyBoard
Policy
1st Reading
Review

The following Board Policy was distributed for 1st Reading and Review:

- 1) Animals on School Grounds

INFORMATION ONLYInformation
Only

- a. NYSSBA Conference in Syracuse, NY – October 27-29, 2022
- b. College Now Program Agreement for Academic Year 2022-2023
- c. Memorandum of Understanding – Herkimer College (SUNY) and Herkimer-Fulton-Hamilton-Otsego BOCES and its component districts for temporary housing of schools' students and personnel in the event of any emergency
- d. Building Use Requests by outside groups approved by Superintendent
 - 1) DESPTO – Use Gym 2 and Elem. Lobby for Vendor Fair – 12/4/22
 - 2) American Red Cross/Bruce Risley Health Class – Use Gym 1 for Blood Drive 10/13/22

BOARD FORUM

Board Forum

The board members offered the following comments during Board Forum:

- Communication is key for the district's success
- It was nice to meet the new staff at tonight's reception
- Thank you to those attending tonight's meeting
- Thank you for the gifts and the Proclamation read by Mr. Gilfus
- Congratulations to the track team and soccer team
- Thank you to Alicia Rice and the Southern Adirondack Fire Prevention Team
- We are looking forward to the Pep Rally
- Thank you to the administration, coaches and athletic director
- Thank you to Anthony for preparing the food for tonight's new staff reception
- Thank you to the teachers, parents and fellow board members – you are appreciated!
- Mr. Hongo represented the BOE at the virtual NYSSBA Vote on 10/17/22 – 43 resolutions in 6 hours

- Congratulations to the NJHS and NHS inductees.
- Thank you to the Historical Society and Dolgeville-Manheim Library for supporting our students
- Thank you to the administration, faculty and staff for keeping our school running

Mrs. J. Williams shared the following information from the high school building team meeting regarding the transition from Block schedule to Period schedule:

- The teachers believe that teacher morale is declining
- That there is not enough planning time
- That there is less instruction time for students, as they are spending more time changing classes
- On a positive note – Teachers see students everyday
- Feedback from parents included:
Students see their teachers everyday – this is good
College bound students are moving backward by having shorter instruction times

EXECUTIVE SESSION

Enter
Executive
Session

Motion by Mr. Schmid, second by Ms. C. Williams, to enter executive session at 6:55 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss contract negotiations and ongoing litigations.

Ayes All – Motion Carried 7:0

Ms. Izzo left the meeting at 8:27 p.m.

Ms. Izzo returned to the meeting at 8:29 p.m.

Motion by Mr. Spofford, second by Ms. Izzo, to return to regular session at 8:48 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 7:0

CSE/CPSE MINUTES AND RECOMMENDATIONS

CSE/CPSE
Min. & Rec.
8/12/22 -
10/11/2

Motion by Mrs. J. Williams, second by Ms. Izzo, to approve the CSE/CPSE Minutes and Recommendations covering the period 8/12/2022 through 10/11/2022 as attached.

Ayes All – Motion Carried 7:0

PERSONNEL

Personnel
Actions

Motion by Mrs. J. Williams, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, to accept and approve the following resignations/leaves/appointments:

Resignations
Leaves
Appoints.

To approve the leave request of Sarah Flint-Rados, Physical Education Teacher, for the period beginning approximately February 23, 2023 through April 30, 2023.

Appr. Leave
S.F-Rados

To accept the retirement of Karen Edwards as Cleaner, effective March 13, 2023.

Accpt.Retire.
K. Edwards

To grant to Rebecca VanBuren, Elementary Teacher, two (2) days of unpaid leave on Thursday, November 3, 2022 and on Friday, November 4, 2022.

Unpd. Leave
R.VanBuren

To approve the appointment of Chante Willis as Substitute Bus Monitor effective September 29, 2022, pending fingerprint clearance.

Appr.Appt.
C. Willis
Sub.BusMon

To approve the appointment of Shannon Borst as Bus Driver (800 hr.), effective September 26, 2022, moving from Bus Driver (1200 hr.)

Appr.Appt.
S. Borst
1200 to 800

To approve the probationary appointment of Dillon Lyon as Bus Driver (1200 hr.), effective October 19, 2022, moving from Bus Driver (800 hr.).

Appr.Appt.
D. Lyon
800 to 1200

To approve the appointment of Taylor Brandow as Substitute Bus Driver, pending completion of 19A Regulations.

Appr. Appt.
T. Brandow
Sub. Bus Dr.

To approve the appointment of Bonnie Boyd to the following position:

Name:.....**Bonnie Boyd**

Position:.....Long Term Substitute Teacher – Secondary Library

Reason:.....Fill in for Kirsten Campbell

Effective Date:.....10/19/2022

Tenure Area:.....Teaching Assistant

Certification:.....Teaching Assistant – Continuing Certificate – Issued 2/1/2003

Rate of Pay:.....Days 1-10 – Sub rate for substitute teacher (uncertified w/Bachelor’s Degree)
Beginning Day 11 - 1/200th of Step 1 DTA Salary Schedule - (\$223.49/day)
for days worked

Appr.Appt.
B. Boyd
LT Sub
Teacher

To approve the appointment of Leighann Sherwood as substitute Teacher/TA, substitute Monitor, substitute Aide and substitute Clerical Worker.

Appr.Appt.
L. Sherwood
Substitute

To approve the appointment of Vicky Jaquay as substitute Teacher/TA, substitute Monitor, substitute Aide and substitute Clerical Worker.

Appr.Appt.
V. Jaquay
Substitute

To approve the appointment of Kiersten Gee as substitute Teacher/TA, substitute Monitor, substitute Aide and substitute Clerical Worker.

Appr.Appt.
K. Gee
Substitute

To approve the appointment of the following extraduty positions for 2022-2023:

Appr.Appt.
Extraduty
2022-2023

Brandi Mosenthin	Freshmen Class Advisor – Step 1 @ .02
Gary Busch	Odyssey of the Mind Advisor (JR HS) – Step 1 @ .03
Caroline Gehring	Boys’ JV Basketball Head Coach – Step 4 @ .075 <i>(pending completion of TCL)</i>
Connor Morse	Boys’ Modified Basketball B Coach – Step 1 @ .055
Sandra Gonyea	Girls Modified Basketball A Coach – Step 2 @ .055
McKensy Castor	Unpaid Indoor Track & Field Coach – Step 1 @ .00

To approve the appointment of Erin Abare as substitute clerical worker.

Appr.Appt.
E. Abare
Sub. Clerical

Ayes All – Motion Carried 7:0

ADDITIONAL COMMENTS

Field
Logo

Mr. Spofford suggested the idea that the Blue Devil Logo be placed on the new field and perhaps solicit community input regarding same.

FUTURE MEETINGS

Future
Meetings

Regular Meeting – Tuesday October 18, 2022 – New staff reception
Regular Meeting – Tuesday, November 15, 2022 – Art Department presentation
Regular Meeting – Tuesday, December 20, 2022 – 7-12 Social Studies presentation
Regular Meeting – Tuesday, January 17, 2023 – The Reading League update

ADJOURNMENT

Adjournment

Motion by Mrs. J. Williams, second by Ms. Izzo, to adjourn at 8:51 p.m.

Ayes All – Motion Carried 7:0

Sandra L. Allen

District Clerk